

FAQs > Applying for Temporary User ID for Unregistered User

Applying for Temporary User ID

1. Who can apply for Temporary User ID on the GST Portal?

Any applicant, who is not registered or not liable to be registered under GST Act, can apply for Temporary User ID on the GST Portal. This User ID is only for facilitating certain exclusive functionalities available to unregistered persons at GST Portal.

2. I am a Non-Resident person. Can I apply for Temporary User ID on the GST Portal?

Yes, you can apply for Temporary User ID on the GST Portal.

3. I am a Non-Resident person. Do I need to provide PAN detail while applying for Temporary User ID on the GST Portal?

No, providing PAN detail is not mandatory while applying for Temporary User ID on the GST Portal.

4. Do I need to provide any supporting documents while applying for Temporary User ID on the GST Portal?

No, you don't need to provide any supporting documents while applying for Temporary User ID on the GST Portal.

Activities & other actions by Applicants

5. What activities can be performed by unregistered applicant after creating Temporary User ID on the GST Portal?

Unregistered applicant can perform activities like Track Application Status, View Ledgers, Create Challan, Search taxpayer etc. after creating Temporary User ID on the GST Portal.

6. Can I add Authorized Signatory details while applying for Temporary User ID on the GST Portal?

You can add details of maximum 2 Authorized Signatories while applying for Temporary User ID on the GST Portal.

7. What will happen once I enter the OTP?

On successfully entering the OTP, you will get a success message that temporary User ID has been created and details are sent to registered e-mail ID.

8. Do I receive any intimation once the temporary ID is created?

Once the Temporary User ID is created, you will receive your Temporary User ID and password to login to the GST Portal on your registered e-mail ID.

9. Can I edit my profile details after logging to the GST Portal?

Yes, you can edit your profile details after logging to the GST Portal. Navigate to **EDIT PROFILE** button on the dashboard to edit and update trade name, details of the authorized signatory and address of the applicant. Once profile is updated, user will get an intimation on registered email ID.